**Employment Application**

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| **Applicant Information (**Información del solicitante**)** |

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| Full Name (Nombre): |  |  |  | Date (Fecha): |  |
|  | *Last (Apellido)* | *Firs (Nombre)* | *M.I.* |  |  |
| Address (Dirección): |  |  |  |  |  |
|  | *Street Address (Calle y Número)* |  |  | *Apartment/Until # (Número interior)* |
|  |  |  |  |  |
|  | *City (Ciudad)* | *State (Estado)* | *Zip Code (Código postal)* |  |
| Phone (Teléfono): |  | Email: |  |
| Date Available (Fecha disponible): |  | Desired Salary (Salario deseado): | $ |
| Position Applied for (Posición solicitada): |  |  |
| Social Security No (Número de Seguro Social): |  |  |  |

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| Are you a citizen of United States (Es usted ciudadano de Estados Unidos)?  | Yes [ ]  | No [ ]  |
| If no, are you authorized to work in the U.S. (Está autorizado para trabajar en EU)?  | Yes [ ]  | No [ ]  |
| Have you ever worked for this company (A trabajado para esta compañía)?  | Yes [ ]  | No [ ]  |
| If yes, when (Si sí, cuando)? |  |  |
| Have you ever been convicted of a felony (A sido condenado por algún delito)?  | Yes [ ]  | No [ ]  |
| If yes, explain (Si sí, explique): |  |  |

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| **Education (**Educación**)** |

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| High School (Preparatoria): |  | Address (Dirección): |  |
| From (Desde): |  | To (a): |  |  |
| Did you graduate (Se graduó): | Yes [ ]  | No [ ]  | Diploma:  |  |

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| Collage (Universidad): |  | Address (Dirección): |  |
| From (Desde): |  | To (a): |  |  |
| Did you graduate (Se graduó): | Yes [ ]  | No [ ]  | Diploma:  |  |

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| Other (Otro): |  | Address (Dirección): |  |
| From (Desde): |  | To (a): |  |  |
| Did you graduate (Se graduó): | Yes [ ]  | No [ ]  | Diploma:  |  |

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| **References (**Referencias**)** |

Please list three professional references (Por favor, liste tres referencias profesionales).

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| Full Name (Nombre): |  | Relationship (Relación):  |  |
| Company (Compañía): |  | Phone (Teléfono): |  |
| Address (Dirección): |  |  |
| Full Name (Nombre): |  | Relationship (Relación):  |  |
| Company (Compañía): |  | Phone (Teléfono): |  |
| Address (Dirección): |  |  |
| Full Name (Nombre): |  | Relationship (Relación):  |  |
| Company (Compañía): |  | Phone (Teléfono): |  |
| Address (Dirección): |  |  |

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| **Previous Employment (**Empleos Anteriores**)** |
| Company (Compañía): |  | Phone (Teléfono): |  |
| Address (Dirección): |  | Supervisor: |  |
| Job Title (Título): |  | From (Desde): |  | To (a): |  |
| Starting Salary (Salario inicial): | $ | Ending Salary (Salario final): | $ |
| Reason for leaving (Razón por la que salió): |  |
| May we contact your previous supervisor for a reference? (Podemos ponernos en contacto con su supervisor anterior) | Yes [ ]  | No [ ]  |

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| List Responsibilities (Liste sus responsabilidades) |
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| Company (Compañía): |  | Phone (Teléfono): |  |
| Address (Dirección): |  | Supervisor: |  |
| Job Title (Título): |  | From (Desde): |  | To (a): |  |
| Starting Salary (Salario inicial): | $ | Ending Salary (Salario final): | $ |
| Reason for leaving (Razón por la que salió): |  |
| May we contact your previous supervisor for a reference? (Podemos ponernos en contacto con su supervisor anterior) | Yes [ ]  | No [ ]  |

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| List Responsibilities (Liste sus responsabilidades) |
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| --- | --- | --- | --- |
| Company (Compañía): |  | Phone (Teléfono): |  |
| Address (Dirección): |  | Supervisor: |  |
| Job Title (Título): |  | From (Desde): |  | To (a): |  |
| Starting Salary (Salario inicial): | $ | Ending Salary (Salario final): | $ |
| Reason for leaving (Razón por la que salió): |  |
| May we contact your previous supervisor for a reference? (Podemos ponernos en contacto con su supervisor anterior) | Yes [ ]  | No [ ]  |

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| List Responsibilities (Liste sus responsabilidades) |
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| **Military Service (**Servicio Militar**)** |

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| Branch (Rama): |  |  |  |  |  |
| From (Desde): |  | To (a): |  |  |  |
| Rank at Discharge (Rango de retiro): |  |  |
| Type of discharge: (Tipo de retiro): |  |  |
| If other than honorable, explain (Si no es honorable, explique): |  |  |

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| **Disclaimer and Signature (**Responsabilidad y Firma**)** |

I certify that my answers are true and complete to the best of my acknowledge (Certifico que mis respuestas son verdaderas y completas a mi saber y entender).

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release (Si esta solicitud me da el empleo, entiendo que en la información falsa o engañosa dada en mi solicitud o entrevista puede dar como resultado mi despido).

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| Signature (Firma): |  | Date (Fecha): |  |

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| Interview date (Fecha de entrevista): |  | Hire date (Fecha de inicio): |  |